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# COURSE GUIDE

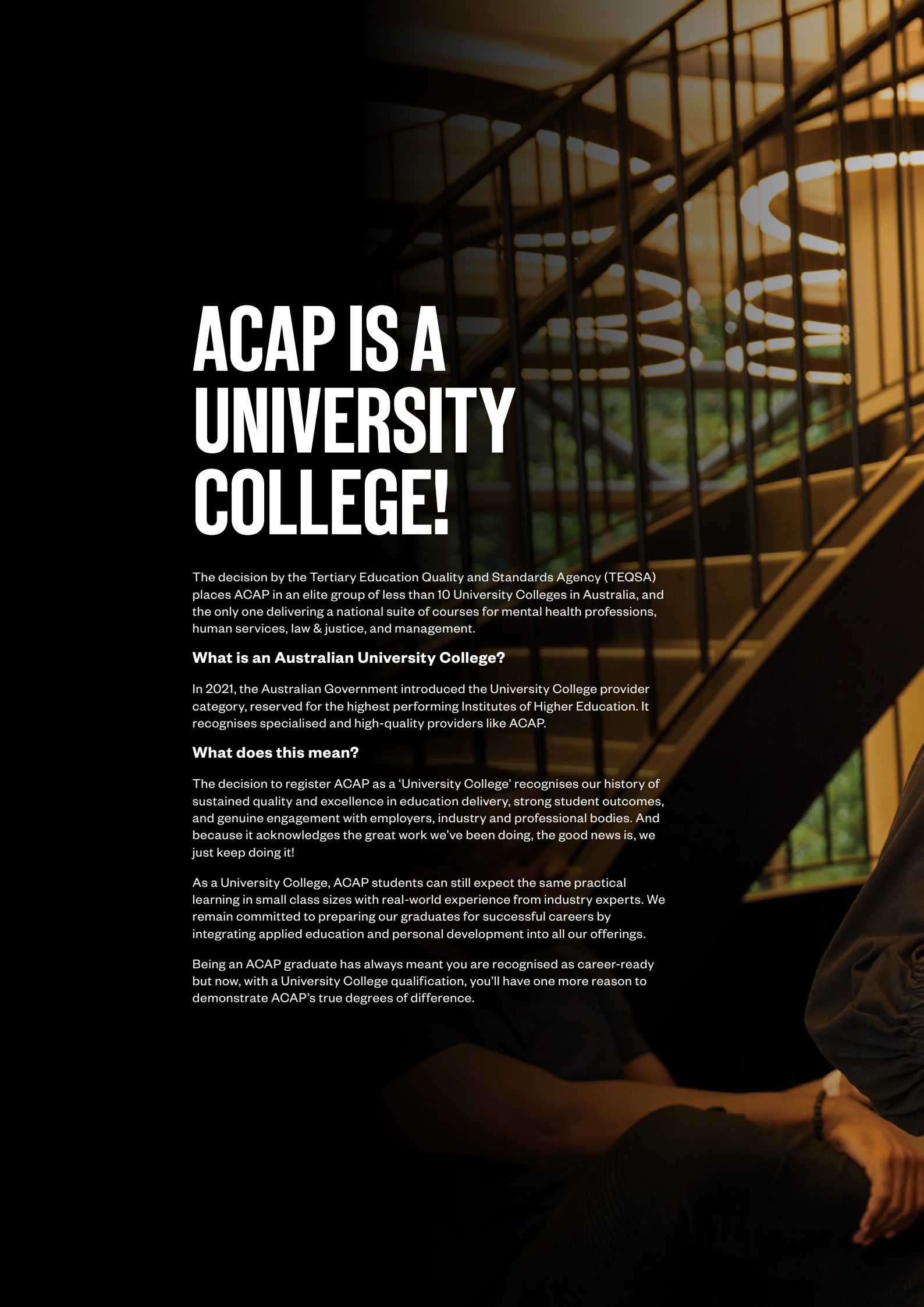
FOR INTERNATIONAL STUDENTS

2025/2026

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**ACAP** UNIVERSITY  
COLLEGE





# ACAP IS A UNIVERSITY COLLEGE!

The decision by the Tertiary Education Quality and Standards Agency (TEQSA) places ACAP in an elite group of less than 10 University Colleges in Australia, and the only one delivering a national suite of courses for mental health professions, human services, law & justice, and management.

## **What is an Australian University College?**

In 2021, the Australian Government introduced the University College provider category, reserved for the highest performing Institutes of Higher Education. It recognises specialised and high-quality providers like ACAP.

## **What does this mean?**

The decision to register ACAP as a 'University College' recognises our history of sustained quality and excellence in education delivery, strong student outcomes, and genuine engagement with employers, industry and professional bodies. And because it acknowledges the great work we've been doing, the good news is, we just keep doing it!

As a University College, ACAP students can still expect the same practical learning in small class sizes with real-world experience from industry experts. We remain committed to preparing our graduates for successful careers by integrating applied education and personal development into all our offerings.

Being an ACAP graduate has always meant you are recognised as career-ready but now, with a University College qualification, you'll have one more reason to demonstrate ACAP's true degrees of difference.







# MESSAGE FROM THE DEAN

At ACAP University College you can future proof your career by obtaining the qualification you need for your chosen profession and prospective world of work.

Our team of knowledgeable academics and experienced industry professionals are committed to delivering a learning experience that integrates contemporary work practices and industry relevancy. We provide a distinctive student-centred learning environment based on active learning activities and feedback-focussed authentic assessment tasks. Our philosophy is simple: the best way for you to learn is to interact.

Whichever professional avenue you choose, our support team will provide you with the necessary academic, professional, and personal support throughout your studies to achieve your goals and I hope to meet you in person at one of our campuses or online soon.

I look forward to welcoming you and guaranteeing you feel a sense of belonging during your time learning at ACAP.

*Prof Christopher Kloppe*

**Professor Christopher Kloppe** SFHEA  
Dean - ACAP University College





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# WHY CHOOSE ACAP UNIVERSITY COLLEGE?

**At ACAP University College, we specialise in facilitating real-world experiences and imparting the practical and human skills you need for a successful career. When you study with us, you'll grow as much personally as you will professionally thanks to our uniquely human-centred approach that puts you first.**

Our specialist courses unlock opportunities for those starting out in the workforce, changing careers, enhancing existing qualifications, or pursuing a personal passion for helping others.

## **Applied learning in a class of its own**

Our small class sizes mean you'll quickly form strong bonds with your teachers and classmates. This closer interaction makes for a comfortable environment for exchanging ideas and exploring opinions, fostering an overall richer learning experience. It also allows teachers to give you more detailed and personal guidance.

## **Professionally accredited courses**

Most ACAP courses have industry-specific accreditation that meet the relevant standards, assuring high-quality educational outcomes for international students that's relevant to your chosen field from a quality education provider. Professional accreditation ensures our programs remain current and relevant to match the standards of the relevant industry bodies.

## **Learn from the experts**

You'll be taught by highly-skilled academics and teachers who have significant industry experience as practising professionals, so what you learn will be highly-relevant and applicable in your career. We're experts in applied education and are part of global education provider, Navitas. Since 1983, we have helped over 25,000 people to reach their goals and, importantly, enjoy the journey.

## **More than a qualification. Qualified for the job**

Everything you learn with ACAP will be practical and applicable to real-life solutions, creating real-world change. You will have the opportunity to complete a professional work placement, where you'll apply your knowledge, gain experience in your field, and build industry networks. When you graduate, you'll have the expertise, practical skills and professional experience to forge a successful career and make a genuine difference in the lives of others.

## **Every voice is heard and respected**

You're encouraged to bring your true self to ACAP, and we're active in creating a culture where you feel comfortable doing so. Our goal is for every voice to be heard and respected. Our philosophy is led by a passionate Equity, Diversity and Inclusion Steering Group which welcomes everyone's involvement and feedback as we continue to evolve.





# WELCOME TO AUSTRALIA

**Australia is a popular choice for international students due to the high quality education system, great diversity, and endless opportunity.**

Studying overseas is always exciting. Study with ACAP in Australia and it will open the door to a lifetime of adventures.

International students are an essential part of the ACAP student body, bringing diversity, experience, and enthusiasm to each campus. We can't wait to meet you.

## **Feel safe and welcome**

G'day! Australians are friendly, open-minded, and welcoming. It's a great way of living that we take pride in here, in Australia.

## **Opportunities to explore**

Australia has something for everyone, no matter what you like to do or where you would like to go! It's no wonder Australia attracts people from all over the world.

You might find yourself relaxing on our beautiful beaches, hiking in beautiful scenery, or exploring the untamed outback.

## **Enjoy a high standard of living**

Australia consistently ranks as one of the top five destinations for quality of life, education, healthcare, transport, and infrastructure. There is a wide range of affordable indoor and outdoor activities to enjoy in Australia - we are certain you will find something you like to do or see.

To find out more information on our campuses, view pages 10 to 13.





# DISCIPLINE OVERVIEW

**Whatever you choose to study with ACAP University College, all courses are designed to prepare you for a rewarding profession working with diverse people in the community, and making a positive difference.**

## Online and On-Campus Events

Get details of courses, career prospects, resources and more. Register at:

[acap.edu.au/events](https://acap.edu.au/events)

### Social Work

Social work promotes social change, cohesion and the empowerment of people. The profession is underpinned by the principles of human rights, collective responsibility and social justice. You'll explore why people behave the way they do, and learn strategies to guide people in need with empathy, helping them resolve problems and improve their overall wellbeing.



### Psychology

Psychology is the scientific study of the human mind and behaviour. You'll explore theories around what determines the way people think, feel and behave at individual and group levels to gain a deep understanding. You'll develop extensive knowledge and learn practical skills you can use in your own personal life, and as a professional who changes lives for the better.



### Counselling

Counselling is a process that helps individuals, couples, families and groups to navigate a wide range of issues in their personal and professional lives, like relationships, stress, addiction and loss. You'll explore contemporary counselling strategies, gaining practical skills to support others and help them live a more positive life through human connection, empathy and deep understanding.



### Criminology and Justice

Criminology and justice is the study of crime through a social perspective. This understanding of law and criminal behaviour helps create a fairer, safer and more equal society. You'll explore insights into why people commit crime, what the government and society do to address such behaviour and the relationship between the law, the criminal justice system and society.



### Management

Our Master of Business Administration and nested courses blend practical business training with a human-centred approach to leadership. With a strong focus on applied learning, you'll explore key areas like financial decision-making, marketing strategy, people leadership, digital transformation, and entrepreneurship – all within a flexible, supportive structure.







# ADELAIDE CAMPUS

**15-19 Franklin Street, Adelaide, SA, 5000**

## About ACAP Adelaide

Positioned in the centre of Adelaide's CBD, ACAP's modern, multi-level campus is just minutes from transport, shops, and parklands. Adelaide consistently ranks among the world's most liveable cities, offering an affordable, safe, and welcoming environment for international students.

Known for its relaxed pace, cultural festivals, and easy access to beaches and nature, Adelaide is the ideal place to strike a balance between study and lifestyle.

## How to get here

ACAP Adelaide is well-served by trams and buses, and Adelaide Railway Station is a 10-minute walk from campus.

While public transport is our go-to option for getting around the city, paid car parks nearby include Wilson Car Park at 23 Franklin Street or Secure Park at 21 Eliza Street.

For more information about public transport options and timetables, visit [adelaidemetro.com.au](http://adelaidemetro.com.au).



## Why ACAP Adelaide

- Central city location close to public transport and green spaces
- Multi-level campus with bright, modern facilities
- On-site Resource Centre with dedicated student computers
- Spacious library, quiet study areas, and student lounges
- Welcoming campus culture with events that foster connection.

## More Information

[acap.edu.au/campuses/adelaide](http://acap.edu.au/campuses/adelaide)





# MELBOURNE CAMPUS

**Level 3, 222 Bourke Street, Melbourne, VIC, 3000**

## About ACAP Melbourne

Located on Bourke Street in the heart of the CBD, ACAP Melbourne offers direct access to the city's world-class coffee, culture, and convenience. Regularly ranked Australia's top student city, Melbourne is a dynamic hub of art, music, festivals, and global cuisine.

Inside the campus, you'll find everything you need for a successful study experience – modern learning spaces, a well-resourced library, student lounges, fast Wi-Fi, and friendly on-campus support.

## How to get here

There are multiple tram routes that stop right in front of the Kmart Centre and nearby, plus Parliament and Melbourne Central Railway stations each a 10-minute walk. Paid parking is readily available nearby for those who wish to drive.

For more information about public transport options and timetables, visit [ptv.vic.gov.au/timetables](http://ptv.vic.gov.au/timetables).



## Why ACAP Melbourne

- Prime CBD location with easy access to trams, trains and city attractions
- A vibrant campus designed for connection, collaboration and support
- Contemporary library and breakout areas for group or solo study
- Multiple lounge zones with charging points and kitchen access
- Regular student-led events that celebrate Melbourne's creative spirit.

## More Information

[acap.edu.au/campuses/melbourne](http://acap.edu.au/campuses/melbourne)





NEW CAMPUS FOR INTERNATIONAL STUDENTS

# PERTH CAMPUS

116-120 Roe Street, Northbridge, WA, 6003

## About ACAP Perth

Situated in the welcoming city centre of Northbridge, ACAP Perth gives international students the best of both worlds – a supportive campus and easy access to the CBD, Swan River, public transport, shops and cafes.

With modern learning spaces, a well-equipped library, student lounges, free Wi-Fi and on-campus support, you'll have everything you need to succeed – all in a city known for its sunshine, beaches, and laid-back lifestyle.

## How to get here

Our Perth campus is just minutes from bus stops and 10 minutes from the Perth Railway Station. There are parking stations near the campus, however parking in the city can be limited.

For more information about public transport options and timetables, visit [transperth.wa.gov.au](https://transperth.wa.gov.au).



## Why ACAP Perth

- Conveniently located in Northbridge, a vibrant cultural precinct just minutes from the CBD
- Contemporary campus with student-friendly amenities including Wi-Fi, kitchen facilities, and dedicated support teams
- Dynamic learning and teaching spaces designed for real-world, collaborative education
- Engaging student events and community activities that enhance your campus experience.

## More Information

[acap.edu.au/campuses/perth](https://acap.edu.au/campuses/perth)





# SYDNEY CAMPUS

**Level 11, 255 Elizabeth Street, Sydney, NSW, 2000**

## About ACAP Sydney

With sweeping views of Hyde Park and easy access to Sydney's icons, ACAP's flagship campus places you in the heart of Australia's most famous city. From the Opera House to Bondi Beach, Sydney offers an unbeatable mix of natural beauty, cultural landmarks, and big city buzz.

Inside the Sydney campus, you'll find large study areas, student lounges, a well-stocked library, and dedicated support teams to help you make the most of your learning experience.

## How to get here

The easiest way to get to ACAP Sydney is by public transport – our campus is just minutes from Town Hall and Museum train stations and close to several major bus, light rail and metro routes.



## Why ACAP Sydney

- Central CBD location with stunning views of Hyde Park
- Large, modern campus with spacious lecture and study areas
- Well-equipped library and multiple student lounge zones
- Free Wi-Fi, kitchen facilities, and helpful on-campus teams
- A full calendar of social events in Australia's most iconic city.

## More Information

[acap.edu.au/campuses/sydney](https://acap.edu.au/campuses/sydney)











# WHAT SUPPORT WILL I RECEIVE?

**We all need help from time to time. ACAP University College proudly offers a range of services to help you achieve academic success and aid your mental wellness. You can view full details of all our support services here:**

**[acap.edu.au/student-resources/support-services](http://acap.edu.au/student-resources/support-services)**

## Community atmosphere

Our interactive teaching approach and small class sizes build a nurturing atmosphere for students. From your first enquiry to graduation day, we are dedicated to helping you to meet your personal and career goals.

During early contact, a course advisor will help put your study program together, matching your availability with our timetable and study mode options. Once your studies commence you will have access to our dedicated Student Engagement and Student Learning Support teams.

## Events: Information Sessions and Orientation

Attending a course information session as well as the Orientation Session (when your enrolment is accepted) is a crucial step in your educational success and helps you transition into college life.

These sessions are an excellent opportunity to become familiar with ACAP, meet staff, teachers and fellow students and get a better understanding of what life is like as a student at ACAP. Check out our events here: [acap.edu.au/events](http://acap.edu.au/events).

## Academic and learning support

We understand that if you have not studied recently, you may need to refresh your skills in academic writing, referencing, researching and study discipline. We help in these areas, in addition to English language support, from our learning support team through workshops, webinars, online resources, individual learning support, peer mentoring programs and specific activities for students transitioning into the College or advancing between courses. Further information on Student Learning Support can be found here: [sls.navitas-professional.edu.au](http://sls.navitas-professional.edu.au).

## Personal support

We understand that studying can be challenging, and your health and wellbeing are important to us. At ACAP you have access by self-referral to our free and confidential counselling support service. Our team of professional counsellors are here to support you in reaching your full personal and academic potential.

## Employability service

ACAP's specialised expert team will help you build employability skills that matter, including resume support, LinkedIn advice, interview coaching and pre-placement support. You can book the 1:1 coaching service, listen to podcasts or view videos on the Employability Toolkit in the ACAP Student Portal.

## Library services

Comprehensive library services are available to support and enhance your learning experience. Students have access to extensive book collections, as well as electronic books and professional journals. Our experienced and friendly librarians can help with your research needs in person at or via email or phone. For more information on the libraries, [libguides.navitas.com/home](http://libguides.navitas.com/home).

## On-campus study

On-campus study typically involves three to four hours per week of face-to-face teaching for each subject or unit. This may take the form of single classes or be combined as lectures and tutorials. For example, if you are taking three units or subjects, you will spend nine to twelve hours in classes each week.

Classes are held in the mornings, afternoons, and evenings and in some cases, on weekends. Each campus may run classes on different days and times and not all units or subjects are available at all times on all campuses. In addition to attending classes, on-campus students have access to their online class space with services including resources, student forums, teacher feedback, in addition to to an area for submitted assessments.

## Studying online

Limited online study is available to international students. With a student visa, students may complete one-third of their course online and need to be enrolled full-time and in at least one on-campus unit per semester. Online students need to devote the same number of hours per week, per unit as on-campus students, to reading course material, participating in group discussions and completing assessments. Teachers of online classes provide continual guidance by introducing content, asking students for their insights and by sequencing and pacing activities throughout the trimesters. Where mandatory workshops apply to a course, students are required to attend sessions in person.

## Blended delivery

A selection of courses are delivered by a combination of online and on-campus learning. Limits do apply as to how many hours international students can study online. For blended delivery units, students are required to undertake activities, assessment, and self-directed study online, as well as attend some classes.

## Student Portal

Students use the online portal to access their class spaces and connect with teachers and each other in discussion forums, live-chat sessions and virtual conferencing. Unit materials, instructions, assessment feedback, grades, video lectures and other presentations are viewed and downloaded from the student portal. Assessments are also submitted using this central system. The student portal also gives you access to all information, forms and support services you need throughout your journey at ACAP.

To read important information, including details on student visas, go to: [acap.edu.au/student-resources-international-student-resources](http://acap.edu.au/student-resources-international-student-resources).



## Technology required

Students need to have ready access to high-speed internet and an understanding of how to use the web and email. Familiarity with word processing programs, such as Microsoft Word is also required for preparing and submitting assignments. You can find additional information on computer standards and recommended software by visiting our IT helpdesk here: [acap.edu.au/student-resources/support-services/it-student-helpdesk](https://acap.edu.au/student-resources/support-services/it-student-helpdesk).

## Student safety and wellbeing

We are committed to supporting a positive health and safety culture and environment, including ensuring that our students are safe from sexual harassment, sexual assault, bullying and racial harassment during their studies. Everyone has a responsibility for health, safety and wellbeing, including students, staff, volunteers, visitors and contractors. To this end, all students are personally, as well as academically, supported during their studies through a variety of support services. These include:

- Dedicated International Students Officer on each campus as part of the Student Engagement Team,
- A free and confidential, short-term counselling service to all current students,
- An AccessAbility Service which supports students with disabilities,
- Learning Support services which provides a range of academic resources and activities for students,
- A placement service which provides contact details of organisations available to students for placement,
- An orientation service to help new students familiarise themselves with the local campus, facilities and services and prepare for study with ACAP,
- ACAP policies that promotes a positive health and safety culture and environment, including Student Code of Conduct; Student Welfare and Support Policy; Fair Treatment and Equal Opportunities Policy; Facebook Group Guidelines and Terms of Use; Moodle Site Policy and Terms of Use; and Emergency and Personal Safety procedures. For more information on our policies please check here: [acap.edu.au/pages/policies-procedures](https://acap.edu.au/pages/policies-procedures).

## Study loads

A full-time study load for most undergraduate courses is equal to 48 credit points. This is typically 2-3 units per trimester, depending on the course. A full-time study load for most postgraduate courses is equal to 80 credit points.

For more information on credit points and course sequences, please refer to the information under Course Structure on the specific course page found at [acap.edu.au/courses](https://acap.edu.au/courses).





# YOUR SUPPORT TEAMS

**Whether you choose to study on-campus, online or a combination of both, we'll work together to keep you on track for success. The ACAP community is friendly, nurturing and warm. From your first enquiry to graduation day, we want you to feel completely connected and supported.**

## Course Advisory



Our Course Advisors are here to help you early on, from making a decision whether to study, through to creating a study program that will suit your goals and fit in with your lifestyle. They're here to talk through options and find the best course for you.

## Orientation



We run orientation at the start of each trimester and when you enrol, you'll be invited to join. It's a great opportunity for us to get to know each other and you'll be able to meet staff, teachers and fellow students. We also run an online version of orientation for those who can't get to campus.

## Equity, Diversity and Inclusion



Social justice and inclusion are at the core of what we do at ACAP. Our Equity, Diversity and Inclusion Steering Group is active in its work to make sure each student feels comfortable bringing their whole selves to ACAP. They provide leadership, support and encouragement to ensure fairness in our day to day operations, so that you're supported, included and happy.

## Personal Support



Studying is exciting, but we do understand that it can also create personal pressure when combined with other commitments. If you feel you'd benefit from some confidential support at any stage in your studies, our Student Support Counsellors can help with counselling, referrals and liaising with ACAP staff (with your permission).

## Employability Service



ACAP's specialised expert team will help you build employability skills that matter, including resume support, LinkedIn advice, interview coaching and pre-placement support. You can book the 1:1 coaching service, listen to podcasts or view videos on the Employability Toolkit in the ACAP Student Portal.



## Learning Hub

Our Learning Hub is designed to help students thrive academically, no matter how much knowledge or previous experience you have. It provides a wealth of online resources available round the clock, personalised webinars, friendly advisors, and an option for support should students have a disability or neurodiversity that affects their academic studies. Students can also collaborate with experienced student peers through the Peer Assisted Study Sessions (PASS). These vital resources are available at the Student Hub.







# STUDENT PLACEMENT

**This is your opportunity to put the theory you are learning into practice within a supervised workplace.**

## What is involved in student placement?

Student placement is a period of unpaid work experience in a workplace suitable to your studies and career goals.

ACAP's social work, counselling and psychology students have the opportunity to apply the theory and skills learned in class in the field, under supervision. Placement also gives you a hands-on understanding of the different types of work available after graduation.

## Why is student placement important?

Placement gives you the opportunity to put theory into practice in a supervised workplace and develop your skills. While working in the field, you will apply what you have learned in class to real-life situations, putting theories into action and seeing results.

Some ACAP students have been offered employment by their placement organisations.



## Choosing your student placement

ACAP has links with respected organisations in the counselling, social work, youth work, case management, coaching and psychology fields across Australia.

When the time comes to plan your placement, we can help you connect with the right workplace to match your personal and professional interests, or to help broaden your experiences, if you want to explore different options.

Prior to placements, students must undertake a National Police Check and Working with Children Check.

## Volunteering

If your degree entails a mandatory volunteering component, the Placement Team will assist you with this. The volunteering hours must be completed prior to commencing student placement.

Further information regarding placement requirements can be found on our website:

[acap.edu.au/student-resources/placements-field-education](https://acap.edu.au/student-resources/placements-field-education).







# ACAP CLINIC

**The ACAP Clinic is a non-profit organisation in Sydney and Melbourne that offers services in Psychology, Counselling and Social Work that benefits students and the wider community.**

## For students

The ACAP clinic is an additional learning environment where psychology, counselling and social work students who are on the path to accreditation can develop their skills in a professional setting, under the supervision of fully-qualified and endorsed psychologists. The clinics provide evidence-based assessments and treatment for the whole community, with no Medicare referral or current mental health plan required.

## For the general public

The ACAP Clinic offers a range of quality, accessible psychological services to the wider community. The psychology students working in the clinic have completed their undergraduate training in psychology and are 'provisionally-registered' which means they're undertaking supervision under a qualified and experienced endorsed psychologist as part of their path to full accreditation.

**“ACAP Clinic has helped more than 1,000 clients a year with a range of services from therapy for anxiety to psychological assessments.”**



## Clinic services

Some of the services the clinic provides are:

- Individual therapy for adults.
- Therapeutic intervention for children, adolescents and families.
- International student support group.
- Psychometric assessment for adults.
- Psychometric assessment for children and adolescents.
- Group therapy programs.



# ACCREDITATION AND QUALITY ASSURANCE

Further information on policies applicable to course enrolment can be viewed at [acap.edu.au/pages/policies-procedures](https://acap.edu.au/pages/policies-procedures)

## National government registration and accreditation

ACAP is a University College of higher education with self-accrediting authority under the Tertiary Education Quality and Standards Agency (TEQSA).

All courses delivered that lead to a education award issued by ACAP University College are recognised in the Australian Qualifications Framework (AQF). AQF qualifications are recognised in Australia and by other countries. Further information about AQF qualifications is available at [aqf.edu.au](https://aqf.edu.au).

## Industry association membership

ACAP is a member of Independent Higher Education Australia (IHEA). IHEA is the peak body representing Australian higher education providers. For more information visit [iheau.edu.au](https://iheau.edu.au).

## Legislative Compliance

Our policies and procedures meet the requirements of Commonwealth or State and Territory legislation relevant to our operations, including but not limited to:

- *Education Services for Overseas Students Act 2000* (ESOS Act).
- *Tertiary Education Quality and Standards Agency Act 2011* (TEQSA Act).
- *Higher Education Support Act 2003* (HESA).
- *Higher Education Standards Framework (Threshold Standards) 2021* established under the TEQSA Act.
- *National Code of Practice for Providers of Education and Training to Overseas Students 2018* (National Code 2018)
- *Australian Qualifications Framework* (AQF).

Students are provided with information about legislation that affects their participation in their studies through ACAP policies and course guides, at orientation, on administrative forms, and through our website at [acap.edu.au](https://acap.edu.au).

## Professional registration of courses

ACAP seeks accreditation of its courses with relevant professional bodies for quality assurance purposes and to ensure our courses meet the relevant educational and training standards that allow graduates to seek recognition and to practice as a professional.

It is common for courses to undergo a regular accreditation review process. The accreditation statuses noted were correct as at July 2025.

## Counselling courses

The Bachelor of Counselling and Master of Counselling and Psychotherapy are accredited by the Australian Counselling Association (ACA) and the Psychotherapy and Counselling Federation of Australia (PACFA). The Bachelor of Psychological Science and Counselling is also accredited by PACFA. Graduates of these courses this provides certainty that their course meets the training standards.

## Psychology courses

Our psychology courses are accredited by the Australian Psychology Accreditation Council (APAC), the body that develops the accreditation standards for the education and training of psychologists for approval by the Psychology Board of Australia and accredits the higher education providers and the programs of study they offer to determine whether they meet the approved accreditation standards. For graduates of these courses, this provides certainty that their course meets the national psychology training standards.

## Social Work courses

The Bachelor of Social Work, Bachelor of Social Work (Honours) and the Master of Social Work (Qualifying) are fully accredited by the Australian Association of Social Workers (AASW), the body that sets the benchmarks for professional education and practice in social work. For graduates of these courses, this provides certainty that their course meets the principles, standards and graduate attributes for social work education in Australia set-out in the Australian Social Work Education and Accreditation Standards (ASWEAS).

## Ethical standards

ACAP undertakes to act at all times in a professional and ethical manner. Staff and agents of ACAP must abide by the professional standards expected of education and training providers communicated in IHEA's Code of Ethics. Staff are also expected to abide by the ethical standards relevant for their profession. Staff and students of ACAP planning to undertake human research must obtain research approval through the ACAP University College's Human Research Ethics Committee (HREC) before commencing the research. The HREC is registered with the National Health and Medical Research Council (NHMRC).

## Quality assurance

ACAP has established a Quality Framework which sets out the common principles, criteria and processes for quality assurance at ACAP. This framework is reflective of the Australian Government regulatory and quality standards for sustainable and responsible tertiary education. The framework blends the provision of consistent, quality, learning and pedagogy with the need for continuous improvement. For further information on ACAP's Quality Framework go to [acap.edu.au/qualityframework](https://acap.edu.au/qualityframework).

apac accredited.

ACA AUSTRALIAN COUNSELLING ASSOCIATION





# SOCIAL WORK COURSES





# INTRODUCTION

**Are you passionate about human rights and the welfare of others? Do you want to make a genuine difference in your community?**

The social work profession is committed to creating a more just and equitable world for all. Social workers play a crucial role in facilitating social change and work with people to enhance the quality of their lives.

In the Bachelor of Social Work and Master of Social Work (Qualifying) programs you will study human development, human rights, principles of social justice, theories of social work, and skills for practice. In the final two years of the program, you will complete 1000 hours of supervised professional practice (work integrated learning) in a range of settings.

Our Bachelor of Social Work and Master of Social Work (Qualifying) are accredited by the Australian Association of Social Workers (AASW), the body that sets the benchmarks for professional education and practice in social work. Successful graduates are eligible for membership of the AASW, pending assessment of the English language requirements.

For more information check out:  
[acap.edu.au/applied-psychology/social-work](http://acap.edu.au/applied-psychology/social-work)

## Social Work Pathways

When you graduate with a Bachelor of Social Work or Master of Social Work (Qualifying) from ACAP you will have the knowledge and skills needed to be a critically reflective agent of change. You will be able to make a positive difference in the lives of individuals, families, groups, and communities.

You can pursue a career in the following industries:

- Mental Health
- Hospitals
- Aged Care
- Disability
- Community Welfare or Schools
- Family, Women and Migrant Services
- Corrections and Justice

Social Work Pathways	
<div>Graduate Certificate of Human Services</div> <div>Graduate Certificate of Counselling</div>	<div>Master of Social Work (Qualifying)</div>
<div>Graduate Diploma of Psychological Science</div>	
<div>Bachelor of Counselling</div> <div>Bachelor of Psychology Science and Counselling</div> <div>Bachelor of Psychological Science and Criminology</div>	
<div>Bachelor of Social Work</div>	

<sup>^</sup>Bachelor of Social Work (Honours) is available to eligible ACAP Bachelor of Social Work students.





# BACHELOR OF SOCIAL WORK

**ACAP's Bachelor of Social Work is designed for those who want to make a real difference in the lives of others. The course equips graduates with the practical skills and academic knowledge needed for entry-level professional practice.**

<b>Availability:</b>	On-campus in Melbourne and Sydney.
<b>Intakes:</b>	February, May and September.
<b>Units:</b>	28
<b>Duration:</b>	4 years full-time (12 trimesters).
<b>Admission Criteria:</b>	<ul style="list-style-type: none"> <li>Participate in a screening interview (typically by phone though online can be arranged if required); and</li> <li>Be 18 years or above at the date of commencement; and</li> <li>Completion of a Senior Secondary Certificate of Education (or equivalent); or</li> <li>Completion of a Diploma or above (or equivalent); or</li> <li>Admission to an undergraduate degree at an Australian University (or equivalent).</li> </ul> <p>It is a condition of this course that students complete a National Criminal History Record check prior to enrolment into the second unit of study.</p>
<b>Minimum English Language Requirements:</b>	<p>Academic IELTS minimum overall band of 7.0 with no individual band below 7.0 completed in the last two years (or equivalent).</p> <p>Overseas qualifications must be deemed by ACAP as equivalent to Australian qualifications.</p>
<b>AQF Level:</b>	7
<b>CRICOS:</b>	084932E

## Potential Career Outcomes

- Child Protection Officer
- Policy Developer
- Researcher
- Mental Health and Disability Services Social Worker
- Hospital Social Worker

## Assessment

Assessment types vary for each unit and include essays, literature reviews, student-based projects, group presentations, practice videos, role playing and case studies.

## Workload

### i) General Study (Non-placement units)

ACAP recommends an average of nine hours of study per unit, per week, made up of:

- One three-hour class.
- 6 hours per week of self-directed study, assessment preparation, general research and reading.

### ii) Placement Units:

Students have two field education placements totalling 1000 hours. For Field Education 1 and Field Education 2 an average of 49–60 hours is recommended per fortnight. This is made up of:

- On average between three to four days per week for 16–22 weeks in a placement agency.
- 2 hours of practice-theory integration seminars (fortnightly).
- In addition, one hour is recommended for portfolio and assessment preparation per week.

## Units

The following are a few of the typical units in this course:

- Individuals, Children and Families
- Ethical Social Work with First Nations People
- Community Work and Social Action

## Student placements

This course includes two unpaid field education placements totalling 1,000 hours. Each 500-hour placement includes 12 hours of practice-theory integration seminars.

## Professional Recognition

This course has been accredited by the Australian Social Work Education and Accreditation Standards (ASWEAS), as entry level social work qualification graduates are eligible for membership with the AASW.



## More Information

For a complete list of units, requirements and more information on this course, visit the course page.

[acap.edu.au/courses/bachelor-of-social-work](http://acap.edu.au/courses/bachelor-of-social-work)



# GRADUATE CERTIFICATE OF HUMAN SERVICES

This pathway will provide international students with the knowledge and skills to seamlessly transition into a higher qualification in Social Work, such as the Master of Social Work (Qualifying). The course provides international students with specific knowledge in sociology, Indigenous issues, and professional communications. Students will learn about contemporary Australian issues and nuances and how this relates to human services work, especially social work in the Australian community. International students will be guided on how to develop verbal and written communication and critical thinking.

<b>Availability:</b>	On-campus in Adelaide, Melbourne and Sydney.
<b>Intakes:</b>	February, May and September.
<b>Units:</b>	4
<b>Duration:</b>	26 weeks full-time (2 trimesters).
<b>Admission Criteria*:</b>	<ul style="list-style-type: none"> <li>A Bachelor degree with at least 4 cognate units (for example in social sciences, psychology, community and welfare work, nursing, allied health, counselling), or</li> <li>A Bachelor degree with evidence of at least six months of full-time study in social sciences, or equivalent</li> </ul> <p>AND</p> <ul style="list-style-type: none"> <li>A written 500-word (maximum) statement outlining your interest in studying social work.</li> </ul> <p>*The Admission Criteria is relevant for international students seeking entry into the Master of Social Work (Qualifying) upon completion of the Graduate Certificate of Human Services.</p>
<b>Minimum English Language Requirements:</b>	<p>Academic IELTS minimum overall band of 6.5 with no individual band below 6.0 completed in the last two years (or equivalent).</p> <p>Overseas qualifications must be deemed by ACAP as equivalent to Australian qualifications.</p>
<b>AQF Level:</b>	8
<b>CRICOS:</b>	0101845

## Potential Career Outcomes

- First Nations Liaison Officer
- Child Protection Officer
- Disability Support Worker
- Social Worker

## Workload

ACAP recommends an average of ten to twelve hours of study per week, per unit, made up of workshops, self directed study and assessment preparation.

## Assessment

Assessment types vary for each unit and include in class written and spoken assessments, critical essays, case studies and oral presentations.

## Further Study

The Graduate Certificate in Human Services is not available to international students as a stand-alone qualification. It provides the knowledge and skills to gain entry into the Master of Social Work (Qualifying).

## Units

The following are a few of the typical units in this course:

- Australian Society.
- Academic and Professional Communication Skills.
- Sociology for Human Service Professionals.

## More Information

For a complete list of units, requirements and more information on this course, visit the course page.

[acap.edu.au/courses/graduate-certificate-of-human-services](https://acap.edu.au/courses/graduate-certificate-of-human-services)





# MASTER OF SOCIAL WORK (QUALIFYING)

The Master of Social Work (Qualifying) is an entry qualification into the social work profession, with strong industry recognition. It is designed for professionals in the human and community services sector wishing to gain a postgraduate qualification in social work. This course provides graduates with the knowledge and skills needed to professionally and actively navigate the complex profession of social work and to develop their professional identity as a social worker.

<b>Availability:</b>	On-campus in Adelaide, Melbourne and Sydney.
<b>Intakes:</b>	February, May and September.
<b>Units:</b>	12
<b>Duration:</b>	2 years full-time (6 trimesters).
<b>Admission Criteria:</b>	<ul style="list-style-type: none"> <li>A Bachelor degree in a cognate area (for example social sciences, psychology, community and welfare work, nursing, allied health, counselling); or</li> <li>A Bachelor degree with evidence of at least one year of full-time study in social sciences, or equivalent</li> </ul> <p>AND</p> <ul style="list-style-type: none"> <li>A written statement outlining your interest in studying social work (maximum 500 words).</li> </ul> <p>It is a condition of this course that students complete a National Criminal History Record check prior to enrolment into the second unit of study.</p>
<b>Minimum English Language Requirements:</b>	<p>Academic IELTS minimum overall band of 7.0 with no individual band below 7.0 completed in the last two years (or equivalent).</p> <p>Overseas qualifications must be deemed by ACAP as equivalent to Australian qualifications.</p>
<b>AQF Level:</b>	9
<b>CRICOS:</b>	082661F

## Potential Career Outcomes

- Health Care Social Worker
- Community-based Social Worker
- Child Protection Officer
- Aged Care Assessment Advisor

## Workload

ACAP recommends an average of nine hours of study per week, per unit, made up of timetabled classes, as well as self-directed study.

## Units

The following are a few of the typical units in this course:

- Becoming a Social Worker - Social Policy and Practice Context.
- Public Policy and Civil Society.
- Social Work Theory and Practice (Individuals and Families).

## Assessment

Assessment types vary for each unit and include essays, literature reviews, student-based projects, group presentations, practice videos, role playing and case studies.

## Student Placement

Two field education placements totalling 1,000 hours.

## Pathway

International students who do not meet entry requirements may be offered to enrol in the Graduate Certificate of Human Services as a pathway into the Master of Social Work (Qualifying).

Note: The Graduate Certificate of Human Services is only offered as a pathway program into the Master of Social Work (Qualifying).

## Professional Recognition

This is an Australian Association of Social Workers (AASW) accredited qualification. It is an entry qualification into the social work profession and has been determined to meet the Australian Social Work Education and Accreditation Standards (ASWEAS).



## More Information

For a complete list of units, requirements and more information on this course, visit the course page.

[acap.edu.au/courses/master-of-social-work-qualifying](http://acap.edu.au/courses/master-of-social-work-qualifying)







# PSYCHOLOGY COURSES





# INTRODUCTION

**Psychology is the science of human behaviour. It focuses on developing and testing theories on the determinants of emotions, cognition, perception, performance, learning, mental health and treatments.**

Psychology-based positions continue to experience growth year-on-year. Jobs and Skills Australia (JSA) estimates that the number of psychologist roles in Australia is expected to increase by 13.3 percent by 2026, creating approximately 4,100 additional job opportunities.

People who have completed an undergraduate psychology degree can complete an Honours program (if eligible), which constitutes a recognised 4th year sequence for entry into post graduate professional registration programs. Alternately, a psychology degree graduate may choose a career in allied health, child and family services, corrections, social services, teaching or business.

Becoming a registered psychologist requires a minimum of a 6 year study sequence, all of which can be undertaken with ACAP. After the completion of the Honours 4th year program, students enrol in a master's degree which meets the 5th and 6th requirements for their professional training which leads to registration. ACAP currently provide both clinical psychology and general psychology master degrees.

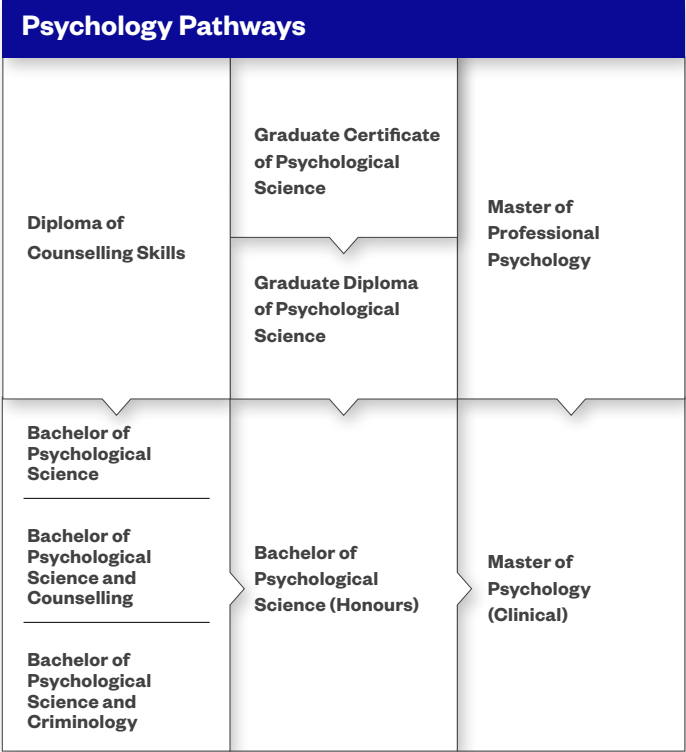
Most of our psychology degrees are accredited by the Australian Psychology Accreditation Council (APAC), providing graduates with the certainty their qualifications meet the standards for national registration as a psychologist.

For more information check out:  
[acap.edu.au/applied-psychology/psychology](https://acap.edu.au/applied-psychology/psychology)

## Psychology Career Options

Depending on your interests and level of study, you could work as:

- Registered Psychologist
- Clinical, Neuro or Health Psychologist
- Organisational or Educational Psychologist
- Counselling, Sport or Educational Psychologist
- Psychotherapist or School Counsellor
- Human Resources, Media or Marketing Professional or Researcher





# BACHELOR OF PSYCHOLOGICAL SCIENCE

The Bachelor of Psychological Science provides the first step in preparing you for a career in psychology, and for further study. To help put theory into practical context, international students can enrol in electives in counselling, criminology, social welfare and in other areas of psychology.

<b>Availability:</b>	On-campus in Melbourne and Sydney.
<b>Intakes:</b>	February, May and September.
<b>Units:</b>	24
<b>Duration:</b>	3 years full-time (9 trimesters).
<b>Admission Criteria:</b>	<ul style="list-style-type: none"> <li>Participate in a screening interview (online or by phone); and</li> <li>Be 18 years or above at the date of commencement; and</li> <li>Completion of a Senior Secondary Certificate of Education (or equivalent); or</li> <li>Completion of a Diploma or above (or equivalent); or</li> <li>Admission to an undergraduate degree at an Australian University (or equivalent).</li> </ul>
<b>Minimum English Language Requirements:</b>	<p>Academic IELTS minimum overall band of 6.0 with no individual band below 5.5 completed in the last two years (or equivalent).</p> <p>Overseas qualifications must be deemed by ACAP as equivalent to Australian qualifications.</p>
<b>AQF Level:</b>	7
<b>CRICOS:</b>	071878B

## Potential Career Outcomes

- Policy Developer
- Social Scientist
- Program Evaluator
- Market Research Analyst
- Guidance Counsellor

## Workload

ACAP recommends an average of 10-12 hours of study per unit, per week, made up of:

- 4 hours of classes.
- 6-8 hours of self-directed study, assessment preparation, general research and reading.

## Units

The following are a few of the typical units in this course:

- Foundational Psychological Processes.
- Abnormal Psychology and Intervention.
- Individual Differences and Assessment.

## Assessment

Most units involve the submission of two assignments and some units have exams.

## Further study

Depending on grades, a graduate may enter fourth year psychology courses such as the Bachelor of Psychological Science (Honours), or Master of Social Work (Qualifying), or graduate-entry degrees in areas such as health sciences, community services, business and accounting and policy.



## Professional Recognition

This course is accredited by the Australian Psychology Accreditation Council (APAC).

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## More Information

For a complete list of units, requirements and more information on this course, visit the course page.

[acap.edu.au/courses/bachelor-of-psychological-science](http://acap.edu.au/courses/bachelor-of-psychological-science)



# BACHELOR OF PSYCHOLOGICAL SCIENCE AND COUNSELLING

**This double major program combines theoretical and practical strengths of the disciplines of psychology and counselling, thus enhancing further study and graduate career opportunities. The psychology major focuses on the fundamental theoretical frameworks underpinning the discipline as a science. The counselling major is concerned with theoretical and practical skill acquisition related to the discipline.**

<b>Availability:</b>	On-campus in Melbourne and Sydney.
<b>Intakes:</b>	February, May and September.
<b>Units:</b>	24
<b>Duration:</b>	3 years full-time (9 trimesters).
<b>Admission Criteria:</b>	<ul style="list-style-type: none"> <li>Participate in a screening interview (online or by phone); and</li> <li>Be 18 years or above at the date of commencement; and</li> <li>Completion of a Senior Secondary Certificate of Education (or equivalent); or</li> <li>Completion of a Diploma or above (or equivalent); or</li> <li>Admission to an undergraduate degree at an Australian University (or equivalent).</li> </ul>
<b>Minimum English Language Requirements:</b>	<p>Academic IELTS minimum overall band of 6.0 with no individual band below 5.5 completed in the last two years (or equivalent).</p> <p>Overseas qualifications must be deemed by ACAP as equivalent to Australian qualifications.</p>
<b>AQF Level:</b>	7
<b>CRICOS:</b>	0101844

## Potential Career Outcomes

- Diversional Therapist
- Indigenous Health Worker
- Mental Health and Wellbeing Specialist
- Addictive Behaviour Counsellor
- Social Research Worker

## Workload

ACAP recommends an average of 10 hours of study per unit, per week, made up of:

- Up to 4 hours of classes.
- 6 hours of self-directed study, assessment preparation, general research and reading.

## Units

The following are a few of the typical units in this course:

- Psychology: History, Science and Application 1.
- Foundational Psychological Processes.
- Counselling Skills Training 1.

## Assessment

Most psychology units involve the submission of two assignments and an exam. Most counselling units involve two or three pieces of assessment. These assessments may include reports and written assignments, critical reflection, group work, practice counselling sessions and supervised work placements.

## Volunteering

To meet industry requirements, students enrolled in this course, are required to undertake volunteering as a mandatory part of their course requirements. Bachelor of Psychological Science & Counselling students must complete 140 hours of volunteering before commencing placement.

## Placement

In their final year of study, students must complete one 200 hour student placement. Students attend placement one – two days per week, across two trimesters.

## Further study

Graduates may apply for the Bachelor of Psychological Science (Honours) program as well as postgraduate degrees offered by the disciplines of Counselling and Social Work, such as the Master of Social Work (Qualifying). Please note, enrollment in further studies is subject to satisfaction of eligibility criteria specific to the course. To become a registered psychologist, a fourth year of study, for instance the Bachelor of Psychological Science (Honours), is essential.

## Professional Recognition

This course is accredited by the Australian Psychology Accreditation Council (APAC). This course is accredited nationally with the Psychotherapy and Counselling federation of Australia (PACFA).

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## More Information

For a complete list of units, requirements and more information on this course, visit the course page.

[acap.edu.au/courses/bachelor-of-psychological-science-and-counselling](http://acap.edu.au/courses/bachelor-of-psychological-science-and-counselling)



# BACHELOR OF PSYCHOLOGICAL SCIENCE AND CRIMINOLOGY

**The psychology major provides a comprehensive education in the theories and models underpinning the critical and analytical thinking, research methodology, design and analysis necessary for conducting and evaluating psychological research. The criminology major is concerned with approaches to criminal behaviour, the causes of crime, crime prevention, and responses to crime.**

<b>Availability:</b>	Psychology units available on-campus in Melbourne and Sydney. Criminology units available on-campus in Melbourne.
<b>Intakes:</b>	February, May and September.
<b>Units:</b>	24
<b>Duration:</b>	3 years full-time (9 trimesters).
<b>Admission Criteria:</b>	<ul style="list-style-type: none"> <li>• Participate in a screening interview (online or by phone); and</li> <li>• Be 18 years or above at the date of commencement; and</li> <li>• Completion of a Senior Secondary Certificate of Education (or equivalent); or</li> <li>• Completion of a Diploma or above (or equivalent); or</li> <li>• Admission to an undergraduate degree at an Australian University (or equivalent).</li> </ul>
<b>Minimum English Language Requirements:</b>	<p>Academic IELTS minimum overall band of 6.0 with no individual band below 5.5 completed in the last two years (or equivalent).</p> <p>Overseas qualifications must be deemed by ACAP as equivalent to Australian qualifications.</p>
<b>AQF Level:</b>	7
<b>CRICOS:</b>	097107J

## Workload

ACAP recommends an average of 10 hours of study per unit, per week, made up of:

- Up to 4 hours of classes.
- At least 6 hours of self-directed study, assessment preparation, general research and reading.

## Units

The following are a few of the typical units in this course:

- Applications in Context.
- Psychology: History, Science and Application 1.
- Foundational Psychological Processes.

## Assessment

Most units involve the submission of two assignments including formal written assignments, quizzes and preparation for research, and an exam.

## Further study

Depending on grades, graduates may apply for the Bachelor of Psychological Science (Honours) program as well as postgraduate degrees offered by the disciplines of Counselling and Social Work, such as the Master of Social Work (Qualifying). Graduates will also be eligible for further study in criminology. To become a registered psychologist, a fourth year of study, for instance the Bachelor of Psychological Science (Honours), is essential.

## Potential Career Outcomes

- Intelligence Analyst
- Immigration Officer
- Policy Developer
- Juvenile Justice Support Worker
- Drug and Alcohol Support Services Worker

## Professional Recognition

This course is accredited by the Australian Psychology Accreditation Council (APAC) in Sydney, Melbourne, Brisbane, Adelaide and Perth.

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## More Information

For a complete list of units, requirements and more information on this course, visit the course page.

[acap.edu.au/courses/bachelor-of-psychological-science-and-criminology](https://acap.edu.au/courses/bachelor-of-psychological-science-and-criminology)

# BACHELOR OF PSYCHOLOGICAL SCIENCE (HONOURS)

**The Bachelor of Psychological Sciences (Honours) is a one-year degree providing a fourth year of accredited study in psychology. International students who have already completed an accredited three-year sequence of study wishing to continue training towards registration as a psychologist in Australia should consider this course.**

<b>Availability:</b>	On-campus in Melbourne and Sydney.
<b>Intakes:</b>	February, May and September.
<b>Units:</b>	6
<b>Duration:</b>	1 year full-time (3 trimesters).
<b>Admission Criteria:</b>	<p>Meet both of the following criteria:</p> <ul style="list-style-type: none"> <li>Completed an Australian Psychology Accreditation Council (APAC) accredited three year psychology sequence within the last ten years.</li> <li>Achieved a GPA of at least 5.8+ (7-point scale) in the APAC accredited 2nd &amp; 3rd year Psychology sequence.</li> </ul>
<b>Minimum English Language Requirements:</b>	<p>Academic IELTS minimum overall band of 6.5 with no individual band below 6.0 completed in the last two years (or equivalent).</p> <p>Overseas qualifications must be deemed by ACAP as equivalent to Australian qualifications.</p>
<b>AQF Level:</b>	8
<b>CRICOS:</b>	102922J

## Potential Career Outcomes

- Mental Health Expert
- Health and Welfare Officer
- Policy Developer / Advisor
- User Experience (UX) Researcher
- Data Analyst

\* Students who study the Honours course typically progress to post graduate training or undertaking a PhD.

## Workload

During the trimester, the study workload is equivalent to approximately 16 hours per week, per unit, including timetabled classes, other directed and self-directed learning activities, and the completion of assessments.

## Units

The following are a few of the typical units in this course:

- Research Project.
- Applied Research Methods: Analysing and Interpreting Data.
- Application of Psychology: Principles and Practice.

## Assessment

Coursework units may require submission of one or two formal pieces of written assessment, quizzes, and/or an exam, as well as a thesis including a literature review and manuscript based on the student's original research.

## Further study

Graduates are qualified to apply for further study in psychology and for provisional registration as a psychologist. They may be eligible to apply for postgraduate study in professional psychology leading to registration as a psychologist, such as at the masters (such as ACAP's Master of Psychology [Clinical]) or doctoral levels, or through the 5+1 pathway which include one year of postgraduate study (such as ACAP's Master of Professional Psychology). Graduates may also choose to undertake further research training, such as a PhD.

## Professional Recognition

This course is accredited by the Australian Psychology Accreditation Council (APAC).

**apac**  **accredited.**

## More Information

For a complete list of units, requirements and more information on this course, visit the course page.

[acap.edu.au/courses/bachelor-of-psychological-science-honours](https://acap.edu.au/courses/bachelor-of-psychological-science-honours)



# GRADUATE CERTIFICATE OF PSYCHOLOGICAL SCIENCE

**The Graduate Certificate of Psychological Science pathway provides international students with psychological knowledge and skills that can be applied to current and/or future workplaces. At the end of the course, international students will also be able to contemplate further study in psychology. As completion of the Graduate Certificate comprises the initial stages of a four-year sequence in psychology (i.e., the first year of this sequence), the qualification provides the necessary knowledge and skills to gain entry and successfully complete the Graduate Diploma of Psychological Science. The Graduate Diploma represents a fundamental component in students' progression to registration as a psychologist in any state or territory in Australia, and employment in a wide range of settings.**

<b>Availability:</b>	On-campus in Melbourne and Sydney.
<b>Intakes:</b>	February, May and September.
<b>Units:</b>	4
<b>Duration:</b>	26 weeks full-time (2 trimesters).
<b>Admission Criteria:</b>	Completion of a Bachelor Degree or higher in any discipline.
<b>Minimum English Language Requirements:</b>	Academic IELTS minimum overall band of 6.5 with no individual band below 6.0 completed in the last two years (or equivalent). Overseas qualifications must be deemed by ACAP as equivalent to Australian qualifications.
<b>AQF Level:</b>	8
<b>CRICOS:</b>	099624E

## Potential Career Outcomes

- Mental Health Support Worker
- Youth Support Worker
- People and Culture Specialist
- Marketing and Design Specialist

## Workload

ACAP recommends an average of 10 hours of study per week for each unit. This includes a 2.5-hour lecture and a one-hour tutorial each week and six hours of self-directed study and assessment preparation.

## Units

The following are a few of the typical units in this course:

- Psychology: History, Science and Application 1 Advanced
- Personal, Professional and Global Sustainability
- Foundational Psychological Processes Advanced

Please note: The Graduate Certificate of Psychological Science is only offered as a pathway into the Graduate Diploma of Psychological Science for international students. Three units will be delivered in one trimester and the remaining unit of this course will be delivered in the following trimester with units from the Graduate Diploma of Psychological Science.

## Assessment

Assessment types vary for each unit and include research report, reflective journal, evaluation report, practical skills training logbook, research participation, and multiple choice and short-answer quiz and exam.

## Further study

Depending on grades, a graduate may enter fourth year psychology programs such as the Bachelor of Psychological Science (Honours), or Master of Social Work (Qualifying), or graduate-entry degrees in areas such as health sciences, community services, business and accounting and policy.

## More Information

For a complete list of units, requirements and more information on this course, visit the course page.

[acap.edu.au/courses/graduate-certificate-in-psychological-science](https://acap.edu.au/courses/graduate-certificate-in-psychological-science)



# GRADUATE DIPLOMA OF PSYCHOLOGICAL SCIENCE

**This course provides a comprehensive foundation for understanding the theoretical basis of the scientific discipline of psychology. It develops skills in critical and analytical thinking, and in the underpinnings of the professional applications of psychology. The Graduate Diploma of Psychological Science suits those with an undergraduate degree including accredited first year psychology subjects.**

<b>Availability:</b>	On-campus in Melbourne and Sydney.
<b>Intakes:</b>	February, May and September.
<b>Units:</b>	9
<b>Duration:</b>	1 year full-time (3 trimesters).
<b>Admission Criteria:</b>	<ul style="list-style-type: none"> <li>• Completion of a Bachelor Degree or higher in any discipline, and</li> <li>• Completion of an Australian Psychology Accreditation Council (APAC) accredited first year psychology sequence within the last ten years. These units are available for completion at ACAP.</li> </ul>
<b>Minimum English Language Requirements:</b>	<p>Academic IELTS minimum overall band of 6.5 with no individual band below 6.0 completed in the last two years (or equivalent).</p> <p>Overseas qualifications must be deemed by ACAP as equivalent to Australian qualifications.</p>
<b>AQF Level:</b>	8
<b>CRICOS:</b>	071879A

## Potential Career Outcomes

- Mental Health Support Worker
- Youth and Welfare Services Worker
- Counsellor
- Human Resource or Marketing Consultant

## Workload

ACAP recommends an average of 10 hours of study per week, per unit, made up of;

- Classes, and
- Self-directed study

## Units

The following are a few of the typical units in this course:

- Psychology: History, Science and Application 2 Advanced
- Foundational Perspectives: Cognition Advanced
- Foundational Perspectives: Biological Bases Advanced

## Assessment

For most units, one or two assignments and an exam are required.

## Further study

Depending on grades, a graduate may enter fourth year psychology programs such as the Bachelor of Psychological Science (Honours), or Master of Social Work (Qualifying), or graduate-entry degrees in areas such as health sciences, community services, business and accounting and policy.

## Pathway

International students who do not meet entry requirements may be offered a Graduate Certificate of Psychological Science as a pathway into the Graduate Diploma of Psychological Science.

Note: The Graduate Certificate of Psychological Science is only offered as a pathway program into the Graduate Diploma of Psychological Science.

## Professional Recognition

This course is accredited by the Australian Psychology Accreditation Council (APAC).

**apac**  **accredited.**

## More Information

For a complete list of units, requirements and more information on this course, visit the course page.

[acap.edu.au/courses/graduate-diploma-of-psychological-science](https://acap.edu.au/courses/graduate-diploma-of-psychological-science)



# GRADUATE DIPLOMA OF PROFESSIONAL PSYCHOLOGY PRACTICE

The Graduate Diploma of Professional Psychology Practice provides a sixth year of professional training in psychology for fifth-year APAC accredited psychology graduates seeking to complete the 5+1 pathway to registration. It involves extensive hands-on psychological practice, individual and group supervision, and professional development explicitly designed to reflect the eight core competencies and prepare candidates for the hurdle requirements of the 5+1 pathway, including the national psychology examination.

<b>Availability:</b>	On-campus in Sydney.
<b>Intakes:</b>	February.
<b>Units:</b>	3
<b>Duration:</b>	1 year full-time (3 trimesters).
<b>Admission Criteria:</b>	<p>Meet the following requirements:</p> <ul style="list-style-type: none"> <li>• Completion (or soon to be completion) of a fifth-year tertiary qualification in psychology accredited with the Australian Psychology Accreditation Council (e.g. Graduate Diploma of Professional Psychology).</li> <li>• Current, or eligibility for, registration with the Psychology Board of Australia as a provisional psychologist (which requires you to meet all the requirements for registration).</li> </ul>
<b>Minimum English Language Requirements:</b>	<p>Academic IELTS minimum overall band of 6.5 with no individual band below 6.0 completed in the last two years (or equivalent).</p> <p>Overseas qualifications must be deemed by ACAP as equivalent to Australian qualifications.</p>
<b>AQF Level:</b>	8
<b>CRICOS:</b>	099076F

## Potential Career Outcomes

- Psychologist
- Private Practice Psychologist
- Mental Health Worker
- Clinical Case Manager

## Workload

ACAP recommends an average of 10-12 hours per week, per unit, made up of attending practicum, supervision, self-directed study and assessment preparation.

## Units

The following are a few of the typical units in this course:

- Advanced Professional Psychology Practice: Working with Clients.
- Advanced Professional Psychology Practice: Supervision.
- Professional Psychology: Assessment, Interventions, Ethics and Communication.

## Assessment

Assessment types vary for each unit and include a reflective journal, role playing, log book of professional practice, supervisor's report, case studies, and multiple choice quizzes.

## Student Placement

Psychological practice totalling 1400 hours. Assistance is provided to students to find placement sites. Students can also be supported in their existing role or internship.

## More Information

For a complete list of units, requirements and more information on this course, visit the course page.

[acap.edu.au/courses/graduate-diploma-of-professional-psychology-practice](https://acap.edu.au/courses/graduate-diploma-of-professional-psychology-practice)



# MASTER OF PROFESSIONAL PSYCHOLOGY

The Master of Professional Psychology provides the fifth year of six years of professional study required for general registration as a psychologist in Australia. Graduates can complete an additional one-year Psychology Board of Australia approved internship to obtain their sixth year of training. Study during this course combines theory with practical work, sequenced to promote an integration of knowledge and professional skill development, completed on-campus at the ACAP Psychology Clinic.

<b>Availability:</b>	On-campus in Sydney.
<b>Intakes:</b>	February.
<b>Units:</b>	9
<b>Duration:</b>	1 year full-time (3 trimesters).
<b>Admission Criteria:</b>	<p>Meet the following requirements:</p> <ul style="list-style-type: none"> <li>Qualifications equivalent to an Australian Psychology Accreditation Council accredited four-year undergraduate sequence within the last 10 years (qualifications must be assessed by the Australian Psychological Society (APS) for equivalence and evidence of assessment provided); and</li> <li>Be eligible for registration with the Psychology Board of Australia as a provisional psychologist (which requires you to meet all the requirements for registration).</li> </ul>
<b>Minimum English Language Requirements:</b>	<p>Academic IELTS minimum overall band of 7.0 with no individual band below 7.0 completed in the last two years (or equivalent).</p> <p>Overseas qualifications must be deemed by ACAP as equivalent to Australian qualifications.</p>
<b>AQF Level:</b>	9
<b>CRICOS:</b>	103525C

## Potential Career Outcomes

- Psychologist\*
- Mental Health Worker
- Wellbeing Officer
- Program Evaluation Officer

\*Following completion of registrar period under supervision.

## Workload

ACAP recommends an average of 10-12 hours per week, per unit, made up of attending on-campus classes, self-directed study and assessment preparation.

## Units

The following are a few of the typical units in this course:

- Professional Psychology: Core Skills and Ethics.
- Professional Psychology: Practice Across the Lifespan.
- Professional Psychology: Assessing Psychological Problems.

## Assessment

Assessment types vary for each unit and include reflective journal, role playing, literature reviews, essays, log book of professional practice, supervisor's report, response to case studies, case presentations, examinations and administering, scoring and reporting the findings of standardised psychological tests.

## Student Placement

Three placements totalling 300 hours. Students will complete their placement requirements at the ACAP Psychology Clinic.

## Professional Recognition

This course is conditionally accredited by the Australian Psychology Accreditation Council (APAC), the body that sets the standards for psychology education in Australia.

**apac**  **accredited.**

## More Information

For a complete list of units, requirements and more information on this course, visit the course page.

[acap.edu.au/courses/master-of-professional-psychology](http://acap.edu.au/courses/master-of-professional-psychology)



# MASTER OF PSYCHOLOGY (CLINICAL)

This course covers specialist areas of clinical psychology as well as developing skills and knowledge in core professional areas. The Master of Psychology (Clinical) provides a fifth and sixth year sequence of professional training in psychology required for general registration as a psychologist in Australia. The program also provides the basis entry to the clinical psychology area of practice endorsement registrar program through the Psychology Board of Australian (PsyBA).

<b>Availability:</b>	On-campus in Sydney.
<b>Intakes:</b>	February.
<b>Units:</b>	15
<b>Duration:</b>	2 years full-time (6 trimesters).
<b>Admission Criteria:</b>	<p>Meet the following requirements:</p> <ul style="list-style-type: none"> <li>Successful completion of an Australian Psychology Accreditation Council accredited Level 1 and 2 qualification within the past 10 years (with a GPA of 5.5 or above in the Level 2 qualification) and be eligible for provisional registration with the Australian Health Practitioner Regulation Agency as a psychologist.</li> <li>Be able to demonstrate personal and professional suitability for post-graduate training in psychology.</li> </ul> <p>It is a condition of this course that students complete a National Criminal History Record check prior to enrolment into the second unit of study.</p>
<b>Minimum English Language Requirements:</b>	<p>Academic IELTS minimum overall band of 6.5 with no individual band below 6.0 completed in the last two years (or equivalent).</p> <p>Overseas qualifications must be deemed by ACAP as equivalent to Australian qualifications.</p> <p>International students also need to meet the Psychology Board of Australia (PBA) language standards. For details see the section, English language skills registration standards, at: <a href="http://psychologyboard.gov.au">psychologyboard.gov.au</a></p>
<b>AQF Level:</b>	9
<b>CRICOS:</b>	103524D

## Potential Career Outcomes

- Clinical Psychologist\*
- Mental Health Clinician
- Organisational Psychologist
- Private Practice Psychologist

\*Following completion of registrar period under supervision.

## Workload

ACAP recommends an average of 10-12 hours per week, per unit, made up of attending on-campus classes, self-directed study and assessment preparation.

## Units

The following are a few of the typical units in this course:

- Professional Psychology: Core Skills and Ethics.
- Professional Psychology: Practice Across the Lifespan.
- Professional Psychology: Assessing Psychological Problems.

## Assessment

Assessment type varies for each unit and will include a reflective journal, role playing, literature reviews, essays, log book of professional practice, supervisor's report, response to case studies, case presentations, examinations, research proposal, ethics submission, research dissertation and administering, scoring and reporting the findings of standardised psychological tests.

## Student Placement

Four placements totalling 1,000 hours.

## Professional Recognition

This course is conditionally accredited by the Australian Psychology Accreditation Council (APAC), the body that sets the standard for psychology education in Australia.

**apac**  **accredited.**

## More Information

For a complete list of units, requirements and more information on this course, visit the course page.

[acap.edu.au/courses/master-of-psychology-clinical](http://acap.edu.au/courses/master-of-psychology-clinical)







# COUNSELLING COURSES





# INTRODUCTION

**Counselling is an applied discipline focussing on person-to person relationships and requiring knowledge about human behaviour, advanced interpersonal and relating skills, and ethical and professional standards.**

With ACAP's counselling courses you will gain practical skills and strategies to successfully explore a career in contemporary counselling and wellbeing professions. You will develop an understanding of how to support individuals, couples, families or groups within the cultural and socio-political contexts that impact their lives.

Our Diploma of Counselling Skills offers an introduction to the field with targeted, foundational skills ideal for counselling support roles within community services and health industries. Our Diploma is a pathway to higher education qualifications within ACAP, such as the Bachelor of Counselling.

ACAP's Bachelor of Counselling, Graduate Certificate of Counselling and Master of Counselling and Psychotherapy are all accredited by the Psychotherapy and Counselling Federation of Australia (PACFA) and the Australian Counselling Association (ACA).

According to the latest data from the National Skills Commission (Jobs and Skills Australia), counselling jobs are expected to grow for the five years between November 2021 and November 2026. It is forecast that the number of counselling professionals is expected to increase from 24,400 to 27,800 by 2026.

For more information check out:

[acap.edu.au/applied-psychology/counselling](https://acap.edu.au/applied-psychology/counselling)

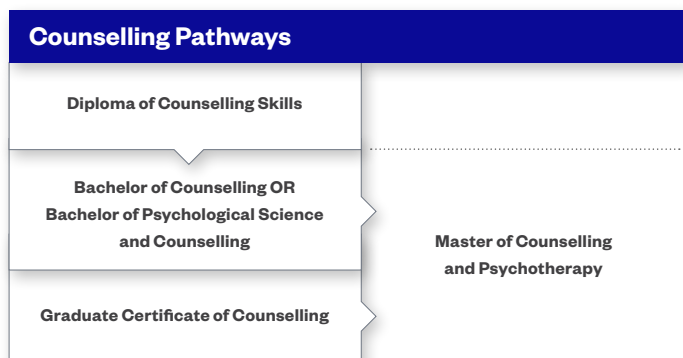
## Counselling Pathways

Counselling can be a rewarding career, working in areas such as relationship counselling, grief and loss, trauma, mental health, family violence, and addictions.

Roles are largely in health care, social assistance, education, public health and safety or in private practice.

These are just some of the directions you could go in:

- Mental Health Counsellor
- Grief Counsellor
- Trauma Counsellor
- Relationship Counsellor
- Family Counsellor
- School Counsellor





# DIPLOMA OF COUNSELLING SKILLS

**The Diploma of Counselling Skills is a leading course that focuses on the academic and practical aspects of counselling. It provides an introduction to the field of counselling, with an emphasis on counselling skills, knowledge of mental health systems, and skills required to provide social and health support within the community. The course covers foundational theories of counselling, mentoring techniques, and professional ethics.**

<b>Availability:</b>	On-campus in Melbourne and Sydney.
<b>Intakes:</b>	February, May and September.
<b>Units:</b>	8
<b>Duration:</b>	1 year full-time (3 trimesters).
<b>Admission Criteria:</b>	<ul style="list-style-type: none"> <li>• Participate in a screening interview (online or by phone); and</li> <li>• Be 18 years or above at the date of commencement; and</li> <li>• Completion of a Senior Secondary Certificate of Education (or equivalent); or</li> <li>• Completion of a Diploma or above (or equivalent); or</li> <li>• Admission to an undergraduate degree at an Australian University (or equivalent).</li> </ul>
<b>Minimum English Language Requirements:</b>	<p>Academic IELTS minimum overall band of 6.0 with no individual band below 5.5 completed in the last two years (or equivalent).</p> <p>Overseas qualifications must be deemed by ACAP as equivalent to Australian qualifications.</p>
<b>AQF Level:</b>	5
<b>CRICOS:</b>	0101661

## Potential Career Outcomes

- Community Worker
- Family Support Worker
- Disability Support Worker

## Workload

ACAP recommends an average of 10 hours of study per unit, per week, made up of:

- One three-hour class
- Six to seven hours per week of self-directed study, assessment preparation, general research and reading

## Units

The following are a few of the typical units in this course:

- Professional Reflection and Self-Care.
- Mental Health and Wellness.
- Professions and Society.

## Assessment

Assessment types vary for each unit and may consist of reports, formal essays, critical reflections, group work, practice sessions. Units will involve formative assessments, and the submission of two summative assessments.

## Further study

Graduates of the Diploma of Counselling Skills can apply for admission into the Bachelor of Psychological Science and Counselling or the Bachelor of Counselling with up to 8 units credit.



## More Information

For a complete list of units, requirements and more information on this course, visit the course page.

[acap.edu.au/courses/diploma-of-counselling-skills](http://acap.edu.au/courses/diploma-of-counselling-skills)

# BACHELOR OF COUNSELLING

The Bachelor of Counselling provides a comprehensive grounding in counselling frameworks and skills, ethical practice and cultural diversity. The course provides entry-level counselling training with a strong focus on reflective practice, mental health, trauma informed practice, counselling skills and theories.

<b>Availability:</b>	On-campus in Melbourne and Sydney.
<b>Intakes:</b>	February, May and September.
<b>Units:</b>	24
<b>Duration:</b>	3 years full-time (9 trimesters).
<b>Admission Criteria:</b>	<ul style="list-style-type: none"> <li>Participate in a screening interview (online or by phone); and</li> <li>Be 18 years or above at the date of commencement; or</li> <li>Completion of a Senior Secondary Certificate of Education (or equivalent); or</li> <li>Completion of a Certificate IV or above (or equivalent); or</li> <li>Admission to an undergraduate degree at an Australian University (or equivalent).</li> </ul> <p>It is a condition of progression in this course that students complete a police record check prior to enrolment into the second unit of study.</p>
<b>Minimum English Language Requirements:</b>	<p>Academic IELTS minimum overall band of 6.0 with no individual band below 5.5 completed in the last two years (or equivalent).</p> <p>Overseas qualifications must be deemed by ACAP as equivalent to Australian qualifications.</p>
<b>AQF Level:</b>	7
<b>CRICOS:</b>	0101646

## Potential Career Outcomes

- Child Protection Officer
- Addictive Behaviour Counsellor
- Grief and Bereavement Counsellor
- Crisis Support Worker
- Trauma Counsellor

## Workload

For each unit, ACAP recommends a average of nine hours study per week, made up of timetabled class and self-directed study time.

## Units

The following are a few of the typical units in this course:

- Professional Reflection and Self-Care.
- Mental Health and Wellness.
- Counselling Skills Training.

## Assessment

Assessment types vary for each unit and may include reports, formal essays, critical reflections, group work, practice sessions and supervised work placements.

## Volunteering and Placement

**Volunteering:** To meet industry requirements, students are required to undertake 90 hours of volunteering which is completed before placement in the final year, and 50 hours of a service learning project in a community group as part of a core unit.

**Placement:** In their final year of study, students must complete one 200 hour student placement across two trimesters.

## Further study

Graduates of the Bachelor of Counselling are eligible for direct entry into the Master of Counselling and Psychotherapy or Master of Social Work (Qualifying).

## Interested in Coaching?

You can undertake the International Coach Federation (ICF) accredited units available in this course to focus your studies on coaching.

## Professional Recognition

This course is fully accredited by the Psychotherapy and Counselling Federation of Australia (PACFA) and the Australian Counselling Association (ACA). The coaching units in this course are accredited by the International Coach Federation (ICF).



## More Information

For a complete list of units, requirements and more information on this course, visit the course page.

[acap.edu.au/courses/bachelor-of-counselling](http://acap.edu.au/courses/bachelor-of-counselling)



# GRADUATE CERTIFICATE OF COUNSELLING

The Graduate Certificate of Counselling is designed for students who have an undergraduate degree in another discipline and want to develop a skills foundation for work in the helping professions, or to gain entry to further postgraduate counselling studies. Successful completion of the Graduate Certificate of Counselling provides a direct pathway to the Master of Counselling and Psychotherapy course at ACAP.

<b>Availability:</b>	On-campus in Melbourne and Sydney.
<b>Intakes:</b>	February, May and September.
<b>Units:</b>	4
<b>Duration:</b>	26 weeks full-time (2 trimesters).
<b>Admission Criteria:</b>	<ul style="list-style-type: none"> <li>A Bachelor degree in any discipline.</li> </ul> <p>Additionally, it is required to:</p> <ul style="list-style-type: none"> <li>Complete an Inherent Requirements Checklist and Personal Statement; and</li> <li>Provide contact information for two (2) referees (professional or personal) who can comment on your suitability to enter into counselling.</li> </ul> <p>It is a condition of progression in this course that students complete a national police record check prior to enrolment into the second unit of study.</p>
<b>Minimum English Language Requirements:</b>	<p>Academic IELTS minimum overall band of 6.5 with no individual band below 6.0 completed in the last two years (or equivalent).</p> <p>Overseas qualifications must be deemed by ACAP as equivalent to Australian qualifications.</p>
<b>AQF Level:</b>	8
<b>CRICOS:</b>	114473H

## Potential Career Outcomes

- Community Worker
- Family Support Worker
- Disability Support Worker

## Workload

For each unit, ACAP recommends a average of nine hours study per week, made up of timetabled class and self-directed study time.

## Units

The following are a few of the typical units in this course:

- Counselling Practice.
- Counselling Theories.
- Cross Cultural Counselling.

## Assessment

Assessment types vary for each unit and may include reports, formal essays, critical reflections, group work, practice sessions and supervised work placements.

## Further study

Completion of the Graduate Certificate of Counselling provides a direct pathway to the Master of Counselling and Psychotherapy course at ACAP.

## More Information

For a complete list of units, requirements and more information on this course, visit the course page.

[acap.edu.au/courses/graduate-certificate-of-counselling](https://acap.edu.au/courses/graduate-certificate-of-counselling)



# MASTER OF COUNSELLING AND PSYCHOTHERAPY

The Master of Counselling and Psychotherapy course provides students with advanced professional knowledge, skills and expertise, from traditional and contemporary fields of counselling. Through counsellor training and supervision studies, students develop the foundations for a sustainable approach to counselling and psychotherapy practice, based on technical and theoretical integration.

<b>Availability:</b>	On-campus in Melbourne and Sydney.
<b>Intakes:</b>	February, May and September.
<b>Units:</b>	16
<b>Duration:</b>	2 years full-time (6 trimesters).
<b>Admission Criteria:</b>	<ul style="list-style-type: none"> <li>Completion of an undergraduate degree in any field from an accredited institute of higher education; and</li> <li>Complete an Inherent Requirements Checklist and Personal Statement; and</li> <li>Provide contact information for two (2) referees (professional within a helping profession) who can comment on your suitability to enter into counselling. Referees will be required to complete reference report on your behalf.</li> </ul> <p>It is a condition of progression in this course that students complete a national police record check prior to enrolment into the second unit of study.</p>
<b>Minimum English Language Requirements:</b>	<p>Academic IELTS minimum overall band of 6.5 with no individual band below 6.0 completed in the last two years (or equivalent).</p> <p>Overseas qualifications must be deemed by ACAP as equivalent to Australian qualifications.</p>
<b>AQF Level:</b>	9
<b>CRICOS:</b>	114474G

## Potential Career Outcomes

- Mental Health Practitioner
- Grief Counsellor
- Family Violence Counsellor
- Community Counsellor
- Private Practitioner

## Workload

ACAP recommends an average of 10-12 hours of study per unit, per week, made up of:

- One three-hour class
- Two hours of online activities
- Five to six hours per week of self-directed study, assessment preparation, general research and reading

## Units

The following are a few of the typical units in this course:

- Neuroscience in Counselling and Psychotherapy
- Trauma Informed Counselling Practice
- Mental Health in Counselling and Psychotherapy
- Increasing Therapeutic Effectiveness

## Assessment

Assessment types vary for each unit and may include reports, formal essays, critical reflections, group work, practice sessions and supervised work placements.

## Further Study

Completion of this course enables a student to be eligible to be listed on the PACFA register at Intern, Provisional or Clinical level, depending on experience.

## Professional Recognition

The course is accredited by the Psychotherapy and Counselling Federation of Australia (PACFA) and the Australian Counselling Association (ACA).



## More Information

For a complete list of units, requirements and more information on this course, visit the course page.

[acap.edu.au/courses/master-of-counselling-and-psychotherapy](http://acap.edu.au/courses/master-of-counselling-and-psychotherapy)



# CRIMINOLOGY COURSES



# INTRODUCTION

**Studying criminology and justice provides deep insight into why we behave the way we do, the effect our justice system has on our future actions, and the intrinsic relationship it has to the community.**

Studying criminology will give you an understanding of what drives criminal behaviour, how the justice system works and the impacts of crime. Our Criminology courses focus on applied skills to influence positive change and develop practical responses that can have a positive impact on criminal justice issues.

The Bachelor of Criminology and Justice degree may be used to transition into other university courses such as law, forensics, counter terrorism, criminology and psychology, in both undergraduate and postgraduate programs.

From working in investigative services as part of the federal police, to being on the frontline of criminal justice as a court reporter, your criminology degree could take you in any number of directions. With a projected national job growth of 18.9 per cent through to 2026 (Labour Market Insights), social professionals including human behaviour experts are in demand. Find out about typical occupations and salaries below, based on industry data.

For more information check out:  
[acap.edu.au/law-justice/criminology](http://acap.edu.au/law-justice/criminology)

## Criminology Pathways

ACAP's criminology courses can provide paths to many different roles in criminal justice, including:

- Policing
- Law
- Courts
- Corrections
- Youth Justice
- Case management
- Customs
- Intelligence





# ASSOCIATE DEGREE OF CRIMINAL JUSTICE

The Associate Degree examines criminal behaviour, its various causes, and how the criminal justice system responds to crime. It requires successful completion of the first four trimesters of the six-trimester Bachelor of Criminology and Justice. The Associate Degree of Criminal Justice can be completed in 16 months. Those in occupations related to criminal justice and similar professions who wish to enhance their knowledge, professional capabilities and career prospects should apply for this course.

<b>Availability:</b>	On-campus in Melbourne.
<b>Intakes:</b>	February, May and September.
<b>Units:</b>	16
<b>Duration:</b>	2 years full-time (6 trimesters).
<b>Admission Criteria:</b>	<ul style="list-style-type: none"> <li>Participate in a screening interview (online or by phone); and</li> <li>Completion of a Senior Secondary Certificate of Education (or equivalent); or</li> <li>Completion of a Certificate IV or above (or equivalent); or</li> <li>Admission to an undergraduate degree at an Australian University (or equivalent); or</li> <li>Be 21 years or above at the date of commencement (applicable for mature age applicants).</li> </ul>
<b>Minimum English Language Requirements:</b>	<p>Academic IELTS minimum overall band of 6.0 with no individual band below 5.5 completed in the last two years (or equivalent).</p> <p>Overseas qualifications must be deemed by ACAP as equivalent to Australian qualifications.</p>
<b>AQF Level:</b>	6
<b>CRICOS:</b>	081563E

## Potential Career Outcomes

- Law Enforcement Officer
- Court Registrar
- Youth Justice Worker
- Case Manager
- Corrections Officer

## Workload

An average of 10 hours of study per week for each unit is recommended, comprising lecture and tutorial attendance, assessment preparation, general research and reading, and self-guided study. Generally, students with a full-time on-campus study load can expect to attend classes three days per week.

## Assessment

You will be assessed using a number of methods, including essays, reports, debates and quizzes.

## Units

The following are a few of the typical units in this course:

- Foundations of Justice.
- Crime and the Media.
- Drugs and Crime.

## More Information

For a complete list of units, requirements and more information on this course, visit the course page.

[acap.edu.au/courses/associate-degree-of-criminal-justice](http://acap.edu.au/courses/associate-degree-of-criminal-justice)



# BACHELOR OF CRIMINOLOGY AND JUSTICE

The Bachelor of Criminology and Justice examines the criminal justice system by covering a number of interrelated but diverse disciplines including corrective services, criminal law, forensic psychology, law enforcement and justice-related issues such as ethics, drugs and crime, community safety and sentencing.

<b>Availability:</b>	On-campus in Melbourne.
<b>Intakes:</b>	February, May and September.
<b>Units:</b>	24
<b>Duration:</b>	3 years full-time (9 trimesters).
<b>Admission Criteria:</b>	<ul style="list-style-type: none"> <li>• Participate in a screening interview (typically by phone though online can be arranged if required); and</li> <li>• Be 18 years or above at the date of commencement; and</li> <li>• Completion of a Senior Secondary Certificate of Education (or equivalent); or</li> <li>• Completion of a Diploma or above (or equivalent); or</li> <li>• Admission to an undergraduate degree at an Australian University (or equivalent).</li> </ul>
<b>Minimum English Language Requirements:</b>	<p>Academic IELTS minimum overall band of 6.0 with no individual band below 5.5 completed in the last two years (or equivalent).</p> <p>Overseas qualifications must be deemed by ACAP as equivalent to Australian qualifications.</p>
<b>AQF Level:</b>	7
<b>CRICOS:</b>	081562F

## Potential Career Outcomes

- Intelligence Officer
- Corporate Crime Analyst
- Counter Terrorism Expert
- Community Corrections Officer
- Paralegal

## Workload

An average of 10 hours of study per week for each unit is recommended, comprising lecture and tutorial attendance, assessment preparation, general research and reading, and self-guided study. Generally students with a full-time, on-campus study load can expect to be in classes three days per week.

## Work Placement

After successful completion of four trimesters, students are eligible for work placement. This course offers hands-on work placement experience in a selection of organisations such as Victoria Police, in the court system or at law firms, in the community welfare sector, or at correctional centres. Work placement is a valuable practical learning opportunity to work beside industry professionals and provides graduates with a significant addition to their resume, showing evidence of job-readiness to prospective employers. The Practicum unit is undertaken in the final trimester of the course and includes a placement of 75 hours and 36 hours of associated class time, with assessment.

## Assessment

You will be assessed using a number of methods, including essays, reports, debates and quizzes.

## Units

The following are a few of the typical units in this course:

- Foundations of Justice
- Diversity and Justice
- Crime and the Media

## More Information

For a complete list of units, requirements and more information on this course, visit the course page.

[acap.edu.au/courses/bachelor-of-criminology-and-justice](http://acap.edu.au/courses/bachelor-of-criminology-and-justice)



# MANAGEMENT COURSES



# INTRODUCTION

**Are you ready to lead with impact and purpose?  
Do you want to build in-demand business skills while  
developing the emotional intelligence that sets great  
leaders apart?**

ACAP's Master of Business Administration (MBA) blends practical business training with a human-centred approach to leadership. Whether you're looking to accelerate your career, lead change, or launch your own venture, the ACAP MBA gives you the tools and confidence to make it happen.

With a strong focus on applied learning, you'll explore key areas like financial decision-making, marketing strategy, people leadership, digital transformation, and entrepreneurship – all within a flexible, supportive structure.

You'll build real-world skills through a block delivery model that helps balance study with work and life. The course culminates in a capstone project, where you'll apply your knowledge to solve real business challenges.

For more information check out:

[acap.edu.au/courses/master-of-business-administration](https://acap.edu.au/courses/master-of-business-administration)

## Management Pathways

When you graduate with an MBA from ACAP, you'll have the strategic insight and human-focused leadership skills to drive meaningful impact. You'll be ready to lead with confidence, make informed decisions, and create positive change within teams, organisations, and communities.

Your career could take you in a number of directions, including:

- C-Level Executive
- Entrepreneur
- Operations Director
- Leadership Consultant/Mentor
- Management Consultant.

Management Pathways
Graduate Certificate in Business Administration
Graduate Diploma of Business Administration
Master of Business Administration





# GRADUATE CERTIFICATE IN BUSINESS ADMINISTRATION

**The Graduate Certificate in Business Administration introduces you to key foundations in management, marketing, and financial decision-making. Designed for professionals with work experience or prior study, this course is a practical entry point into the business world or a seamless pathway to the full ACAP MBA.**

<b>Availability:</b>	On-campus in Perth.
<b>Intakes:</b>	February 2026.
<b>Units:</b>	4
<b>Duration:</b>	8 months full-time (2 trimesters).
<b>Admission Criteria:</b>	<ul style="list-style-type: none"> <li>Applicants must have successfully completed an undergraduate degree or higher</li> <li>Applicants must have 3-5 years work experience in a professional context, and</li> <li>meet the English language requirements outlined below.</li> </ul>
<b>Minimum English Language Requirements:</b>	<p>Academic IELTS minimum overall band of 6.5 with no individual band below 6.0 completed in the last two years (or equivalent).</p> <p>Overseas qualifications must be deemed by ACAP as equivalent to Australian qualifications.</p>
<b>AQF Level:</b>	8
<b>CRICOS:</b>	118231E



## Potential Career Outcomes

ACAP's Graduate Certificate in Business Administration ensures you'll graduate well-versed in current leadership and people management practices, and be able to communicate and promote your managerial vision in a range of business environments. The course will enhance your career prospects in a range of career paths in management and consultant positions, and equip you with the skills required to follow a path of entrepreneurship.

## Workload

Students will be expected to be in class 5-10 hours a week, with assessments and formative tasks due each week. Students will be required to attend campus two days per week.

## Block Delivery

This course is unique as it is taught in a block delivery mode, which is an intensive period of study where students focus on one unit of study at a time in short bursts. Each unit is completed over a 5-week period, followed by a 2-week break before studying the next unit in the course sequence. This intensive study approach helps students to:

- Immerse in one topic at a time, providing enriched learning outcomes.
- Balance study with life and work.
- Put new skills into practice sooner.

## Units

The following are a few of the typical units in this course:

- Leadership and Professional Development
- Project Management
- Financial Decision Making
- Leading People and Change

## Exit Qualifications

The ACAP MBA is designed with built-in exit pathways:

- Complete 4 units > earn a Graduate Certificate
- Complete 8 units > earn a Graduate Diploma
- Complete all 11 units > earn your full MBA

Our flexible structure means you can start by studying a Graduate Certificate in Business Administration and progress at your own pace, or exit with a recognised qualification along the way.

## More Information

For a complete list of units, entry requirements, workload and assessments, student placement opportunities, career options and more, visit the course page:

[acap.edu.au/courses/graduate-certificate-of-business-administration](https://acap.edu.au/courses/graduate-certificate-of-business-administration)

# GRADUATE DIPLOMA OF BUSINESS ADMINISTRATION

**Deepen your business expertise and expand your leadership capabilities. The Graduate Diploma of Business Administration builds on the core skills from the Graduate Certificate, with additional focus on digital transformation, people management and entrepreneurship. It's ideal for those ready to step up professionally or continue progressing toward their MBA.**

<b>Availability:</b>	On-campus in Perth.
<b>Intakes:</b>	February 2026.
<b>Units:</b>	8
<b>Duration:</b>	1 year & 4 months full-time (3 trimesters).
<b>Admission Criteria:</b>	<ul style="list-style-type: none"> <li>Applicants must have successfully completed an undergraduate degree or higher</li> <li>Applicants must have 3-5 years work experience in a professional context, and</li> <li>meet the English language requirements outlined below.</li> </ul>
<b>Minimum English Language Requirements:</b>	<p>Academic IELTS minimum overall band of 6.5 with no individual band below 6.0 completed in the last two years (or equivalent).</p> <p>Overseas qualifications must be deemed by ACAP as equivalent to Australian qualifications.</p>
<b>AQF Level:</b>	8
<b>CRICOS:</b>	118230F

## Potential Career Outcomes

Upon completion of the Graduate Diploma of Business Administration, you will be versed in current business practices, aware of new developments and be able to identify current business trends and opportunities. You will be competent in understanding and communicating complex ideas and equipped to take on leadership roles including business consultant, senior manager or entrepreneur.

## Workload

Students will be expected to be in class 5-10 hours a week, with assessments and formative tasks due each week. Students will be required to attend campus two days per week.

## Block Delivery

This course is unique as it is taught in a block delivery mode, which is an intensive period of study where students focus on one unit of study at a time in short bursts. Each unit is completed over a 5-week period, followed by a 2-week break before studying the next unit in the course sequence. This intensive study approach helps students to:

- Immerse in one topic at a time, providing enriched learning outcomes.
- Balance study with life and work.
- Put new skills into practice sooner.

## Units

The following are a few of the typical units in this course:

- Digital Transformation and Business Systems
- Marketing Strategy in a Digital World
- Corporate Governance and Sustainability
- Leading Strategic Innovation

## Exit Qualifications

The ACAP MBA is designed with built-in exit pathways:

- Complete 4 units > earn a Graduate Certificate
- Complete 8 units > earn a Graduate Diploma
- Complete all 11 units > earn your full MBA

Our flexible structure means you can start by studying a Graduate Certificate in Business Administration and progress at your own pace, or exit with a recognised qualification along the way.

## More Information

For a complete list of units, entry requirements, workload and assessments, student placement opportunities, career options and more, visit the course page:

[acap.edu.au/courses/graduate-diploma-of-business-administration](https://acap.edu.au/courses/graduate-diploma-of-business-administration)





# MASTER OF BUSINESS ADMINISTRATION

**The ACAP MBA prepares you to lead with confidence, combining technical business know-how with human-focused leadership. With 11 practical units and a capstone project, the MBA covers finance, marketing, strategy, transformation, and emotional intelligence – all in a flexible, block delivery format. Designed for career growth, it's the final step in a structured learning pathway that supports real-world impact.**

<b>Availability:</b>	On-campus in Perth.
<b>Intakes:</b>	February 2026.
<b>Units:</b>	11
<b>Duration:</b>	2 years full-time (6 trimesters).
<b>Admission Criteria:</b>	<ul style="list-style-type: none"> <li>Applicants must have successfully completed an undergraduate degree or higher</li> <li>Applicants must have 3-5 years work experience in a professional context, and</li> <li>meet the English language requirements outlined below.</li> </ul>
<b>Minimum English Language Requirements:</b>	<p>Academic IELTS minimum overall band of 6.5 with no individual band below 6.0 completed in the last two years (or equivalent).</p> <p>Overseas qualifications must be deemed by ACAP as equivalent to Australian qualifications.</p>
<b>AQF Level:</b>	9
<b>CRICOS:</b>	118229K



## Potential Career Outcomes

ACAP's MBA prepares students to join the world's most effective leaders. The course will enhance career prospects in a range of career paths in senior management across large organisations, start-ups, or as a consultant. Typically, graduates work in marketing, operations, finance or are entrepreneurs.

## Workload

Students will be expected to be in class 5-10 hours a week, with assessments and formative tasks due each week. Students will be required to attend campus two days per week.

## Block Delivery

This course is unique as it is taught in a block delivery mode, which is an intensive period of study where students focus on one unit of study at a time in short bursts. Each unit is completed over a 5-week period, followed by a 2-week break before studying the next unit in the course sequence. This intensive study approach helps students to:

- Immerse in one topic at a time, providing enriched learning outcomes.
- Balance study with life and work.
- Put new skills into practice sooner.

## Units

The following are a few of the typical units in this course:

- Entrepreneurship
- The Art and Science of Business Strategy
- Capstone Project

## Exit Qualifications

The ACAP MBA is designed with built-in exit pathways:

- Complete 4 units > earn a Graduate Certificate
- Complete 8 units > earn a Graduate Diploma
- Complete all 11 units > earn your full MBA

Our flexible structure means you can start by studying a Graduate Certificate in Business Administration and progress at your own pace, or exit with a recognised qualification along the way.

## More Information

For a complete list of units, entry requirements, workload and assessments, student placement opportunities, career options and more, visit the course page:

[acap.edu.au/courses/master-of-business-administration](https://acap.edu.au/courses/master-of-business-administration)





# INTERNATIONAL STUDENT ADMISSION REQUIREMENTS

**Before you can apply for a Student Visa, you will need to receive an electronic Confirmation of Enrolment (CoE) from ACAP University College. The CoE can only be issued after you have satisfied all admissions requirements as follows (see below for more details on each of the sections):**

- 1. Entry requirements.**
- 2. English language requirements.**
- 3. Up-front payment requirements.**
- 4. OSHC (Overseas Student Health Cover) costs.**

## 1. Entry Requirements

All students must meet the following requirements:

- Students must be aged 18 years or over to enrol.
- Students must have successfully completed secondary studies (assessed equivalent of Australian Year 12).
- Academic requirements can vary for each course, so it is best to check the criteria for your specific course.

## 2. English Language Requirements

Students are required to provide current evidence of their English language proficiency for admission to ACAP from one of these three options:

- an accepted English language proficiency test, or
- an accepted English language provider, or
- a recognised qualification

## 3. Up-Front Payment Requirements

Your Letter of Offer will list the tuition fees and any other general charges levied by ACAP. All required fees must be paid in advance for each trimester.

For more information on non-tuition fees, go to the Administrative or Other Fees (Non-Tuition Fees) section on this page:

**MORE INFORMATION** >

### Need some advice/help:

If you are considering enrolling at ACAP University College contact our central Admissions Office.

[apply.international@acap.edu.au](mailto:apply.international@acap.edu.au)

## 4. OSHC (Overseas Student Health Cover) Costs

All international students must have an Overseas Student Health Cover (OSHC) for the whole duration of their student visa. The Application form will ask you to indicate your intended (OSHC) arrangements. ACAP can arrange your Overseas Student Health Cover (OSHC) on your behalf with ACAP's preferred provider – Allianz Global Assistance OSHC. For more details:

[studyaustralia.gov.au/english/live/insurance](https://studyaustralia.gov.au/english/live/insurance)

### More Information

Australia is up there as one of the best countries in the world to study in. ACAP is one of the most supportive educational environments you'll find. Make friends for life, learn from some of the most dedicated teachers in the field and pave the way to a successful career - here, back home or somewhere new.

Be prepared and get excited with more information provided below about studying at ACAP.

### International Student Resources

Check out this section dedicated to International Students, full of great information and links on what you need to know about studying at ACAP and in Australia.

**MORE INFORMATION** >

### Conditions of Enrolment

Head to this webpage which contains all the important information, policies and links to ensure you have what you need prior to enrolling in a course at ACAP.

**MORE INFORMATION** >

### Living and Accommodation Costs

The cost of relocating for study varies according to a number of factors including which city you live in, the type of accommodation you choose to stay in and your preferred lifestyle. Check out our webpage to help you get prepared, scroll down to 'Living and Accommodation':

**MORE INFORMATION** >

### Important Dates

ACAP has three standard study trimesters each year. You can start your course in any of the three trimesters depending on what suits your timetable and your chosen course.

All important dates in the ACAP calendar can be viewed:

**MORE INFORMATION** >



# INTERNATIONAL STUDENT APPLICATION PROCESS

To apply to study at ACAP University College, you either go through an agent or directly with ACAP through our website. The information below explains the options.

## Using an Education Agent

ACAP has partnered with international education agents in many countries and cities throughout the world. As an international student, you can choose to use an education agent to assist in applying to ACAP, arranging your visa and travel requirements.

An education agent's role is to provide information about ACAP courses and assist you in making the right education choices.

Approved ACAP/Navitas agents are well known for having a professional approach when assisting students with their next career step.

If you use an agent, please follow the steps below and complete the appropriate Agent section on the application form. ACAP will then communicate with your agent regarding your application.

## How to Find an Agent

ACAP University College is part of the Navitas group. The Navitas group is a world leader in the development and provision of educational services and learning solutions. Members of the Navitas group offer English language training, high school, university preparation, university programs, career advancement programs, and migrant settlement services to students, professionals, and migrants from all over the world.

[VIEW A LIST OF ACAP AGENTS](#)



## Applying Direct

If you're already in Australia (with a valid student visa) or if you prefer to arrange all the details yourself, you can apply via our website [acap.edu.au](https://acap.edu.au)

### 1. Complete the International Student Application Form:

[info.acap.edu.au/f/international-application](https://info.acap.edu.au/f/international-application)

- Attach certified copies of all academic qualifications required and that certified translations accompany documents that are not in English (completed by an accredited translator).
- Attach certified copy of your English test results (if available).

### 2. Receive an Offer:

Our International Admissions team will review and assess your application and if all is in order, will email you a Letter of Offer. If you are using an education agent, your offer will be sent to your agent.

- An offer may include conditions that must be met before your enrolment can be approved.
- If you have requested advanced standing or credit/ Recognition of Prior Learning (RPL), we will help you to apply for this before you receive your course offer.

### 3. Acceptance of Offer:

When your application for enrolment has been approved by admissions, you will be asked to:

A: Sign an Acceptance Agreement.

B: Pay a tuition deposit.

C: Arrange OSHC (Overseas Student Health Cover).

[MORE INFORMATION](#)



### 4. Finalise Enrolment:

Your study placement is confirmed when you receive an electronic Confirmation of Enrolment (CoE). A CoE is required before you can apply for your Student Visa. If you are using an education agent, your CoE will be sent to your agent, who will then forward it to you.

### 5. Apply for Your Visa:

International students must obtain a Student Visa.

For more information, go to: [immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500](https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500)

If you are using an education agent, they will assist with this. Please also see the section on Student Visa.

### 6. Plan Your Travel:

Wait to receive your Student Visa, then book your tickets to Australia. For more information about planning your arrival, visit: [acap.edu.au/student-resources-international-student-resources](https://acap.edu.au/student-resources-international-student-resources)

You'll find more detail on each of these steps on our website [acap.edu.au/pages/how-to-apply-international-students](https://acap.edu.au/pages/how-to-apply-international-students).















# ACAP UNIVERSITY COLLEGE

ACAP University College Pty Ltd. TEQSA Provider Category: University College,  
TEQSA Provider ID: PRV12009, National CRICOS Provider Code: 01328A, ACN: 057 495 299.

The information contained in this guide is correct at the time of publication, however, ACAP University College reserves the right to alter, amend or delete details at any time without notice. Prospective students should refer to ACAP's website for current information before applying. This guide is provided free of charge. 251507-1050 - 07/25.

## Adelaide

15-19 Franklin  
Street, Adelaide,  
SA, 5000

## Melbourne

Level 3, Kmart Centre,  
222 Bourke Street,  
Melbourne, VIC, 3000

## Perth

116-120 Roe Street,  
Northbridge,  
Perth, WA, 6003

## Sydney

Level 11,  
255 Elizabeth Street,  
Sydney, NSW, 2000